



Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, September 11, 2012

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by Chair Mary Drayer at 6:30 p.m. and determined a quorum was present.
 - *Members present: Mary Drayer, Hugo Martinez, Jerry Barshop, and Jerry Hickman.*
 - *Members absent: Veena Valiaveedu, Laqueata Brown and Cassie Wilson.*
 - *Staff present: Kathy Freiheit and Brenda Kennedy.*
- 2) Consider approving minutes from the regular meeting August 14, 2012.
 - *Motion made by Jerry Hickman to accept the August 14, 2012 meeting minutes as written; Hugo Martinez seconded the motion. Motion passed unanimously.*
- 3) Review budget overview from prior month.
 - *With upcoming expenses to be paid from the Photography contest (\$596.99), the budget amount remaining is \$1.78.*
 - *FY2013 budget request remains the same (\$4,000) as FY2012 budget.*
- 4) Receive report on City's hotel/motel tax allocation.
 - *Kathy Freiheit read the portion regarding "Hotel/Motel" taxes from the FY2013 Proposed Budget; revenue is projected to decrease in FY2013.*
 - *The funds received from the Hotel/Motel taxes help to support the Downtown Event series. Additional funding comes from the General Fund.*
 - *Hugo asked how the City uses alcoholic beverages and car rental taxes; Kathy will check and report back to Commission.*
- 5) Receive update on DART.
 - a) Participation in Rowlett station opening and station art displays.
 - *Hugo contacted DART to follow-up on displaying winning artwork from the Young Artists Exhibit at the new station, which was previously discussed at joint meeting with DART and City representatives.*
 - *Questions came up regarding displaying this artwork. Kathy will check with Assistant City Manager (and former Interim Director of Library Services) to see what is necessary to resolve the situation.*
- 6) Review, discuss and take possible action on Arts and Education grants time frame.
 - *Question asked – what is the goal of grant? To provide a grant for an art project that isn't within a school's budget.*
 - *Tabled – will place on October meeting agenda.*

7) Update from standing committees:

- *At October meeting, will need to review, discuss and take possible action on standing committee assignments.*
- *Writing Contest*
 - *Nothing to report.*
- *Photography Contest*
 - *Received twelve (12) entries*
 - *Discussed possible reasons for low number of entries: contact information was not included on the entry forms; not enough publicity (contest information was on City's website); should send contest information to Lakeside Living, Lakeshore Times, Neighbors Go (keep list of sources); Kathy suggested Commission's publicity person make a slide that could be run on RTN 16, Library staff can assist in getting it on; get schools involved*
 - *Cindy Serine judged the contest September 10th.*
 - *Presentation to winners at City Council meeting on Tuesday, October 2nd.*
- *Young Artist Exhibit*
 - *Jerry Hickman will check dates with Brenda Hass (GISD Fine Arts Department Coordinator) for possible conflicts.*
 - *Exhibit information packets will be mailed to local public and private schools October 1, 2012.*
 - *Discussed asking Friends of the Rowlett Library, Inc. to help with Exhibit; Jerry will present at the next Friends of the Rowlett Library monthly meeting.*
 - *Discussed how to make this a "big event" to bring more people to view exhibit (reception with refreshments, etc).*
- *Arts in Education*
 - *No report.*
- *Publicity*
 - *No report.*

8) Public Announcements.

- *Lakeshore Symphonic Winds will present "Noche de Paso Doble" concert on October 27, 2012 at the Granville Performing Arts Center; posters handed out.*

9) Future topics.

- *Call to order*
- *Administer the Oath of Office and the Statement of Elected/Appointed Officer to the newly appointed members*
- *Consider approving minutes of the previous meeting*
- *Nominate and elect officers for FY2012-2013*
- *Review budget overview from prior month*
- *Review, discuss and take possible action setting FY2012-2013 budget*
- *Review, discuss and take possible action on Arts in Education grants time frame*
- *Review, discuss and take possible action determining event timelines for activities*
- *Review, discuss and take possible action on standing committee assignments*
- *Report on alcohol and beverage tax allocation*
- *Receive update on DART*
- *Receive updates and take possible action from standing committees:*
 - *Writing Contest*
 - *Photography contest*
 - *Young Artists Exhibit*

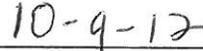
- Arts in Education grants
- Publicity
- Public announcements
- Future topics
- Adjournment

10) Meeting adjourned at 7:24 p.m.

Approved by the Rowlett Arts and Humanities Commission:



Signature



Date