



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, August 8th, 2012
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Lonnie Cornwell, Mike DeLatte, John Macatee, Rick Helfers, Debby Bobbitt, Matt Grubisich, Ken Romaine, Brownie Sherrill, Tien Nguyen

ABSENT: Rhetta Bowers, Madeleine Palma

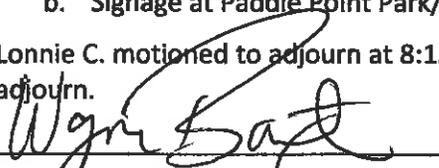
VISTORS:

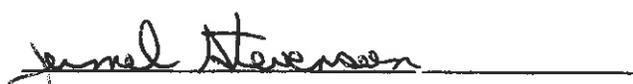
STAFF: Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant, Parks & Recreation, Angie Smith, Recreation Division Manager

1. The Chairman called the meeting to order at 7:00 pm.
2. Quorum was present.
3. Brownie S. motioned to approve minutes from July 11th, 2012 meeting. Matt G. seconded motion, 7-0 approval.
4. Angie Smith and Aaron Cleaver reviewed the Rowlett Community Centre's Sustainability Plan for FY 2012-2016 with the board. Proposal is to cut expenses and to increase fees across the board in each area of recreation within a 4-year time period.
 - a. Community Centre will have an Open House on October 6th to bring more community awareness and participation in services we offer.
 - b. Questions were raised about advertising within the centre and within parks. Jermel stated he would like to bring this to the board at their upcoming retreat in October.
5. Ken Romaine shared that he has visited Paddle Point Park recently and has recognized the need for signage at our parks to direct visitors to our city to local restaurants and businesses.
 - a. Jermel stated that he would speak with the Director of Economic Development concerning signage in these areas and the future prospects of design of these signs.
6. Update on Realize Rowlett 2020, Matt Grubisich.
 - a. Jermel gave an update sharing that the City Manager's Office and Planning Department organized a day long field trip to Plano, Garland, Grapevine, and Grand Prairie and the purpose was to look at their downtown areas and to see how parks plays into this along with the form based codes. Our tour ended at The Legacy Shops in Plano around 9:00 pm. The committee will meet again to discuss their findings.
 - b. Lonnie asked about any progress toward having multi-family housing.
7. Update on Dog Park, Wayne Baxter.



- a. Wayne discussed with the board the prospects of going to David Tebow at Christian City Church to ask for the chain link fence they used with the skate park. The fence is estimated to be 100 x 250 ft. It's around 1/3 to 1/2 acres of fence. We would like to meet with Jermel before we have any future meetings for the dog park.
 - b. There are a lot of aspects that need to be addressed if we are able to obtain the fence from the church and these will be discussed at future board meetings.
 - c. Motion brought forth by Lonnie C. for the dog park subcommittee to approach the church in regards to obtaining the fence to utilize for the future dog park. Seconded by Brownie S., 7-0 approval.
8. Jermel gave Director's Report:
- a. Paddle Point Park has seen an increase in kayaking activities. Dave Holl with Kayak Instruction, Inc. has over 100 people using Paddle Point Park at the same time primarily on weekends since the canoe and kayaking pod was placed at the park. Users have cooperated and resolved parking limits without problems. We have had a Boy Scout Canoe merit badge program and several other Girl and Boy Scout programs held at the park. We held an Instructor Certification Workshop at Paddle Point Park. Two Firemen who volunteer with the Boy Scouts, two Girl Scout leaders and the Aquatics Committee Chair for the BSA Circle Ten Council were also certified recently.
 - b. Movies on Main returns on September 7th, 14th, 21st as a part of the Downtown Event Series and the movies have been moved inside to the Community Centre for this year.
 - c. The right front entrance to the Rowlett Community Centre is now complete. The new landscaping is geared at being more drought resistant. The left front has now been started and should be complete within the next week.
 - d. Katy Park construction continues to be on schedule. The trail and detention pond should be complete by the end of the month. Alley improvements are also being completed. Ribbon cutting ceremony for Katy Park will be in October.
 - e. The Department applied for a grant with Texas Parks and Wildlife. The matching grant has an award of up to \$100,000. The application deadline was August 1st. The application included request for funding to develop the beach front, kayak/canoe launch, playground and phase 1 trail.
9. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
10. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
- a. Questions concerning aquatic meets and programs.
 - b. Signage at Paddle Point Park/Restaurants.
11. Lonnie C. motioned to adjourn at 8:15 pm. Mike D. seconded the motion and the vote was unanimous to adjourn.


Wayne Baxter, Chairman
PAB, August 8th, 2012


Jermel Stevenson, Parks and Recreation Director