

OFFICIAL MINUTES OF THE ROWLETT PUBLIC LIBRARY ADVISORY BOARD

Date: Thursday, April 12, 2012
Location: Library Conference Room, 3900 Main Street

1. Meeting called to order at 7:03 p.m. and determined a quorum was present.
 - *Members present: Pat Harris, Veda Kull, Julie Plummer, Bill Schwab, Deborah Smith, Tana Daniels and John Pritchard.*
 - *Members absent: Virginia Thomas.*
 - *Staff present: Kathy Freiheit, Director of Library Services.*
2. Consider approving the minutes from March 8, 2012 meeting.
 - *Motion made by Julie Plummer to accept the March 8, 2012 meeting minutes as written; Veda Kull seconded the motion. Motion passed unanimously.*
3. Acknowledge communications.
 - *Pat Harris announced a Library Supporters Network Conference to be held May 5, in Dallas. Registration \$100 on or before April 24, 2012. Pat passed around printed information.*
4. Receive State of Library reports for March 2012.
 - *Mistake on the posted April agenda; agenda item #4 has the Board to receive the February 2012 Library reports instead of March 2012 Library reports. Members will receive both March and April reports at the May meeting.*
5. Discuss enhancement of public's awareness of the library.
 - *Members agreed on January 12, 2013 to present the Mystery Theater.*
 - *Julie Plummer will contact Monica Phillips to check if she is available January 12, 2013. Julie will let Kathy Freiheit know if Ms. Phillips is available that day and Kathy will notify the Board.*
6. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.
 - *Reminder to Board to please RSVP for the Volunteer Breakfast.*
 - *The Easter Egg hunt was a success.*
 - *Proclamation presented at the April 3, 2012 City Council meeting recognizing National Library Week, April 8-14, 2012.*
 - *Boy Scout projects: clean grove behind the library and restoration work on flower circle.*
 - *Representatives from Garland Independent School District, City administration, Parks Department and the Library are working together on issues with after school kids; Police have officers at the library from 4 – 6 p.m.*
7. Future Topics.
 - *Call to order*
 - *Consider approving the minutes from the previous meeting*
 - *Acknowledge communications and announcements*
 - *Receive the State of Library reports for March and April 2012*
 - *receive an update on Library Equipment Acquisition Fund (L.E.A.F.) fund*

- a) update on the "ongoing" book sale
- b) update on tote bag donations
- receive ongoing report on volunteer hours in library
- receive an ongoing report on programs
- announce upcoming events
- Discuss enhancement of public's awareness of the library
 - Review and discuss Mystery Theater
- Public announcements
- Future agenda items
- Adjourn

8. Adjournment.

*Motion made to adjourn by Bill Schwab and seconded by Veda Kull; motion passed unanimously.
Meeting adjourned at 7:56 p.m.*

Pat Harris

Pat Harris, Chairperson

5/10/12

Date