



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, March 14th, 2012**  
**7:00 p.m.**

**Rowlett Community Centre**  
**5300 Main Street, Rowlett TX 75088**  
**Room D**

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**PRESENT:** Wayne Baxter, Mike DeLatte, Brownie Sherrill, Matt Grubisich, Lonnie Cornwell, Ken Romaine

**ABSENT:** Debby Bobbitt, Rhett Bowers, John Macatee, Paul Swearingen, Rick Helfers, Tien Nguyen, and Madeleine Palma

**VISTORS:**

**STAFF:** Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant, Parks & Recreation

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1. The Chairman called the meeting to order at 7:01 pm.
2. Quorum present.
3. Brownie motioned to approve minutes from the February 8<sup>th</sup>, 2012 meeting. Mike D. seconded motion, 4-0 in approval.
4. Update given on Scenic Point Park
  - a. A survey has been done and the land is sliced up; but the land owners are interested in our project and they see it as a business venture. Even since our joint meeting it is taking on a different light and there are some pleasant surprises coming forth, with the hospitals vision, and the land owners adjacent to our property.
  - b. The project is coming along very well. La Terra has put together a few designs and we have incorporated the Environmental Learning Center into the design. Lonnie has asked about the Core of Engineers and the viability of the land.
  - c. Wayne stated that we really need to keep this out front on our radar.
5. Jermel stated that preliminary plans have been started for Arbor Day. In the past it has been more of a dedication day and we have looked at some dates in partnering with another agency KRB; it would be on a Saturday so a lot of people can come. We have also talked about a dedication to Jack Rinz, a former Parks Board member that passed away last year. We need a liaison to help with Arbor Day. Lonnie Cornwell and Matt G. have volunteered to be the liaison. Mike D. stated he would also help with this. Wayne stated he would be glad to contact Jack Rinz's family.
6. Matt G. shared with the board about his first meeting concerning Realize Rowlett 2020. It was a long meeting and the first meeting discussed phase I and this is the overall picture of where Rowlett is going and Phase II was getting a feel of what it would be like once it expands. There was representation from every board and we had the second meeting, but this was the first one that I was able to attend. We are getting ready for the public input meetings that will be coming up. The first public input meeting is at the

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end of this month and everyone should attend. There are going to be about four or five public meetings throughout the year.

7. Jermel shared that the deadline is tomorrow for the Playful City application and we have finished and tonight I will review everything and submit it before our deadline. Mike D. and Rick H. provided us with pictures for the application and we really appreciate your work on this application.

8. Update on Dog Park:

- a. Ken Romaine, Wayne Baxter, and Rick Helfers are on the subcommittee for the Dog Park. Wayne stated that he has recruited a couple old Park Board members. One is Jed Reed from GISD, Norman Tsao, President of Pardners Foundation, and Bob Wagner, Former Park Board Chairman, and a representative from Pet Smart. We also have Jerry Fontino that is on the Animal Shelter Board. We also may have Jennifer Glick, but I haven't been able to reach her yet. There is another person by the name of Tony Wilkes who is someone that came to see the City Manager about a Dog Park. Lonnie, Ken and I met with him the other night and he has already developed a plan for a dog park.
- b. Wayne stated he would forward a copy of Tony Wilkes plan electronically to the board, and would like to have some thoughts on this plan. Mr. Wilkes created a website and he has links on Face Book. He has done an awful lot of work and his idea was initially to have the park at Sunset Park, but this will probably not work.

9. Jermel gave an update on the Accreditation Process:

- a. Jermel shared that last week he had the opportunity to go to the City of Coppell because they have gone through the accreditation process. One of the things they did was their process was all of six months, but they will say that they certain regret that now. They let one person do all of this and now six months later everyone had to live up to what was created.
- b. Jermel that the kick-off party will be next month sometime. Each part of the process has been issued to captains we are going to invite speakers, and then captains from each department, and if the board is available this is going to be open to you as well. It is during the day, but it's important that we have the City Manager present to help us kick this off, to help build the importance of this process. Once we are accredited we have to live up to this so we want everyone involved. For example: this building should have an evacuation plan, and the Wet Zone should have one also.

10. Jermel gave Director's Report:

- a. AARP Tax Help is providing senior tax help at the Community Centre on Wednesdays. This is averaging 45 people each Wednesday.
- b. On Thursday, February 9<sup>th</sup> Rowlett Parks and Recreation hosted our monthly Senior Lunch Social at the centre. There were 29 people in attendance.
- c. At Community Park we have made some safety modifications to the Adult Softball fields. Through some innovation funding last fall we were able to replace damaged and unsafe bleachers. WE completed our renovations by installing new safety fence in the warm up areas to protect spectators and players from getting hit by balls being thrown by players warming up for the next game.



- d. The Coyle House renovations have been completed. The railing around the porch was done, the concrete in the driveway extended to the garage, and the ADA entrance ramp on the west side installed. A new door installation will complete the access needed to the house.
  - e. DCC, Inc is in the process of implementing the construction plan for the improvements to the Wet Zone. Work started the first week in March on minor improvements and Krrplunk demolition, and the impellers and seals will be replaced around the second week of April.
11. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a. Mother and Son Bowl on Friday, March 23<sup>rd</sup>.
  - b. Easter Egg Hunt on Saturday, March 31<sup>st</sup>.
  - c. Pup-appaloosa on Sunday, April 1<sup>st</sup>.
  - d. Senior Extravaganza on Thursday, April 5<sup>th</sup>.
  - e. Senior Health Fair on Saturday, April 14<sup>th</sup>.
12. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
13. Mike D. motioned to adjourn at 7:45 p.m. Lonnie seconded the motion and the vote was unanimous to adjourn.

A handwritten signature in black ink, appearing to read "Wayne Baxter".

Wayne Baxter, Chairman

A handwritten signature in black ink, appearing to read "Jermel Stevenson".

Jermel Stevenson, Parks and Recreation Director