



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
P.O. Box 99  
Rowlett, TX 75030-0099  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

Tuesday, March 20, 2012

6:45 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Phillips, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

**Absent: Deputy Mayor Pro Tem Kilgore**

#### 1. CALL TO ORDER

Mayor Gottel called the meeting to order at 6:45 p.m.

#### CONVENE INTO EXECUTIVE SESSION

There were no Executive Session items to consider.

#### 2. EXECUTIVE SESSION

#### RECONVENE INTO OPEN SESSION

Convened into the Work Session at 6:45 p.m.

#### 3. WORK SESSION ITEMS (6:45 P.M.)

- 3A. Discuss conflict between the City Charter requiring a Charter Review Committee every 5 years and Resolution RES-153-08 requiring a Charter Review Committee every 4 years. (20 minutes)

Council briefly discussed this item. Consensus was reached to repeal Resolution Number RES-153-08.

A resolution will be brought to the Council at the April 3, 2012 City Council meeting.

**3B. Staff from the Planning Division will provide an update regarding the Realize Rowlett 2020 Phase II process. (10 minutes)**

Staff discussed the different methods of communication being used to inform citizens of the Realize Rowlett 2020 Phase II process. Stated staff has begun reviewing interim development standards to provide consistency with the development community; stated this will create appropriate expectations for developers and will set developers up for success.

A member of Council inquired about the types of phone calls that have been recently received.

Staff stated a majority of the calls have been regarding where the signage has been placed and rezoning questions.

A member of Council stated education is critical for this project.

Staff stated a Town Hall Meeting will be held at the Rowlett Community Centre on March 31<sup>st</sup> beginning at 9:00 a.m.

**4. DISCUSS CONSENT AGENDA ITEMS**

No items were removed from the Consent Agenda to be considered individually.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)**

Convened into the Council Chambers at 7:30 p.m.

**INVOCATION**

The invocation was led by Councilmember Gallops.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Pro Tem Phillips.

## **TEXAS PLEDGE OF ALLEGIANCE**

The Texas Pledge of Allegiance was led by Mayor Pro Tem Phillips.

### **5. PRESENTATIONS AND PROCLAMATIONS**

#### **5A. Hear presentation of the Monthly Financial report for the period ending January 31, 2012.**

Staff gave a presentation regarding the Monthly Financial report for the period ending January 31, 2012. Spoke regarding Revenues, Sales Taxes; Property Taxes; Water Fees; Sewer Fees; Expenditures and various Funds.

#### **5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.**

Members of Council and Management gave a brief update to the Council on the various activities in the City including the City Council Special Work Session scheduled for March 29<sup>th</sup> beginning at 5:30 p.m.; the Realize Rowlett 2020 Phase II Town Hall Meetings will be held at the Community Centre on March 31<sup>st</sup> beginning at 9:00 a.m. and June 23<sup>rd</sup>; the Town Hall Meetings that will focus on the Downtown area will be held on April 5<sup>th</sup> and June 25<sup>th</sup>; the March Clean-Up Campaign has begun for Rowlett residents; the Animal Shelter will host a low-cost vaccination clinic on March 24<sup>th</sup> beginning at 12:30 p.m.; the Animal Shelter has new operating hours: Monday – Friday from 10:00 a.m. to 5:00 p.m. and Saturday from 12:00 p.m. to 5:00 p.m.; hop over to Downtown Main Street for the Eggstraordinary Egg Hunt on March 31<sup>st</sup> beginning at 10:00 a.m.; the Library will host its 2<sup>nd</sup> Annual Spring Fest on March 31<sup>st</sup> beginning at 10:00 a.m. and Alice in Wonderland on April 14<sup>th</sup> beginning at 2:00 p.m.; the City Manager's Book Club will meet at the Library on April 19<sup>th</sup>; the Rowlett Community Centre offers extended hours on Saturdays and Sundays; the mandatory Stage 3 Enhanced Water Restrictions and water supply concerns; and the Senior Advisory Board will host a Senior Health Fair on April 14<sup>th</sup> at the Rowlett Community Centre beginning at 9:00 a.m.

### **6. CITIZENS' INPUT**

No one spoke during Citizens' Input.

### **7. CONSENT AGENDA**

No items were removed from the Consent Agenda to be considered individually.

The Interim City Secretary read the items into the record.

- 7A. Consider approving minutes from the March 6, 2012 City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider a resolution authorizing a change to the Personnel Manual to increase the allowable compensatory time for sworn police and fire personnel.

**This item was approved as RES-031-12 on the Consent Agenda.**

- 7C. Consider action to approve a resolution exercising the third and final of three one-year renewals for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue to Bound Tree Medical and Henry Schein Matrix in the unit prices bid and in an estimated annual amount of sixty thousand dollars (\$60,000) through the Interlocal Purchasing Agreement with the City of Cedar Hill as per contract renewal pricing.

**This item was approved as RES-032-12 on the Consent Agenda.**

- 7D. Consider action to approve a resolution awarding the bid for Merritt Road Paving Improvements to Tri-Con Services for a total project amount of thirteen million eight hundred and two thousand two hundred sixty-four dollars (\$13,802,264); and authorizing the Mayor to execute the Standard Public Works Construction Contract for said Services.

**This item was approved as RES-033-12 on the Consent Agenda.**

- 7E. Consider a resolution authorizing the Mayor to execute Master Professional Services Agreements with Freese and Nichols, Grantham and Associates, Camp Dresser and Mckee (CDM), Parsons Brinckerhoff, Teague Nall and Perkins, Pacheco Koch, RJN Group, Cheatham and Associates, CP&Y, Huitt Zollars, TransSystems, respectively, for the design of Capital Improvement Plan Projects.

**This item was approved as RES-034-12 on the Consent Agenda.**

- 7F. Consider a resolution authorizing the Mayor to execute Master Professional Services Agreements with SAM, Inc., Wallace Group, Gorradona & Assoc, Dal-Tech Engineers, respectively, for surveying services.

**This item was approved as RES-035-12 on the Consent Agenda.**

**7G.** Consider a resolution authorizing the Mayor to execute Master Professional Services Agreements with DeShazo Group, Lee Engineering, and Kimley-Horn Assoc, respectively, for traffic engineering studies, assessments and construction documents.

**This item was approved as RES-036-12 on the Consent Agenda.**

**7H.** Consider a resolution authorizing the Mayor to execute Master Professional Services Agreements with BW-2 Engineers, Binkley and Barfield, Birkhoff Hendricks and Carter, Saenz and Bury, respectively, for the design of small non Capital Improvement Plan Projects.

**This item was approved as RES-037-12 on the Consent Agenda.**

**7I.** Consider a resolution authorizing the Mayor to execute Master Professional Services Agreements with Alpha Testing, STL Engineers, Fugro Consultants, Professional Services IND, Rone Engineers, Alliance Geo, Terracon Consultants, GME, and T. Smith Inspection & Testing, respectively, geotechnical services for Capital Improvement Plan Projects.

**This item was approved as RES-038-12 on the Consent Agenda.**

**7J.** Consider a resolution approving an alternative building material request for a single family home at 3402 Juniper Court, Lot 23R Block 9 of the Westwood Estates 6 Addition. (DP12-572).

**This item was approved as RES-039-12 on the Consent Agenda.**

**7K.** Consider a resolution approving an Interlocal Agreement between Dallas Area Rapid Transit (DART) and City of Rowlett concerning traffic devices including signs, signals and pavement markings for the Blue Line extension of Light Rail Transit to Downtown Rowlett.

**This item was approved as RES-040-12 on the Consent Agenda.**

#### **Passed The Consent Agenda**

**A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Davis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote:**

**Ayes: 6 Mayor Gottel, Mayor Pro Tem Phillips, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

**Absent: 1 Deputy Mayor Pro Tem Kilgore**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and consider approving an ordinance to rezone property from an existing Mixed-Use North Shore (MU-NS) zoning district to a Planned Development zoning district with an underlying zoning district of Single Family Residential 5/15 (SF-5), for property located on the south side of Liberty Grove Road approximately 200-feet east of the intersection of Merritt Rd. and Liberty Grove Road. (PD11-550)

**A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Miller, to table this item until April 3, 2012. The motion carried by the following vote:**

**Ayes: 6 Mayor Gottel, Mayor Pro Tem Phillips, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

**Absent: 1 Deputy Mayor Pro Tem Kilgore**

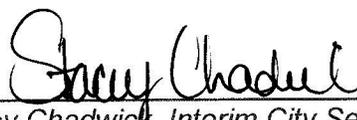
**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There were no Executive Session items to consider.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 7:50 p.m.

  
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Todd W. Gottel, Mayor

  
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Stacey Chadwick, Interim City Secretary

*Date Approved: April 3, 2012*