

City of Rowlett

Economic Development Advisory Board

July 13th, 2011 - 9:15 am

City Hall Conference Room, 4000 Main Street, Rowlett, TX 75088

MEETING MINUTES

1. Call to order

Doug Phillips called to order the Rowlett Economic Development Advisory board at 9:15 am on July 13, 2011 at City Hall Conference Room at 4000 Main Street, Rowlett, Texas. In attendance: Larry Glick, Mark Garcia, Doug Phillips, Todd Gottel, Drew Howard, Norma Nichols, Benita Bowser, Diane Lemmons, Lynda Humble and Barry Young.

2. Welcome and Introduction, Item 2 on agenda

Norma Nichols welcomed the board members to the meeting along with Lynda Humble, City Manager.

3. Consider approval of minutes from March 17, 2011 meeting.

Drew Howard motioned to approve March 17, 2011 meeting minutes as written. Seconded by Barry Young. Motion carried.

4. City Update.

Lynda Humble, City Manager, gave a brief overview of various road construction projects stating that Merritt Road should be an 18 month project. Rowlett Road is in the last phase. The Texas legislature approved three municipal management districts in the last session. The 100 acres behind the recreation center is one of the MMD's and the staff is currently in negotiation with LSC and Stratford Land for a land lease on the property. She further discussed the possibility of a government center but further study was need prior to moving forward on the project.

5. Chamber update

Diane Lemmons discussed the upcoming Economic Development windshield tour and discussed the Casino Night and the participating grant programs. The Chamber is seeking a \$20,000 donation for the grant program. She also discussed the Chamber's golf tournament tentatively planned for September Also, Barry Young is the Chamber's designated board member.

6. Directors Update

Norma Nichols, Interim Director of Economic Development, gave a brief summary of business activity for the City. A full service restaurant is being considered on land on Hwy 66 across from Target; the land is in foreclosure, and the franchisee is working with the bank to secure the property. She also discussed that a high percentage of new jobs and businesses that located in the city from March to July were in the medical field indicating a continuation of strength in the medical field.

7. Discuss new board members

Barry Young has been appointed as a new board member by the Rowlett Chamber to complete Dr. Fowler's term.

8. Allies Day

Potential dates for an Allies Day golf tournament were discussed with emphasis on finding a date that was cooler due to the unusually hot temperatures experienced in the summer of 2011. The board appointed an Allies Day subcommittee of Mark Garcia, Drew Howard, Barry Young, Diane Lemmons, Todd Gottel, and Doug Phillips. The group requested that staff order golf ball retrievers for the attendees and that staff order white golf shirts with the Rowlett logo. A date for a meeting of the golf committee will be sent out to the members in August.

9. Discuss ED Staff Recruitment

Lynda Humble, City Manager, discussed the process of hiring a new director stating that Ron Holifield, consultant, was conducting the search. The search has been reduced to 15 candidates and the next steps are telephone interviews which will result in five final candidates. In addition, 105 resumes have been received for the marketing position, and staff is reviewing those at this time.

10. Members of the board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.

No requests were made.

11. Adjournment

Meeting adjourned 10: 35 am



Doug Phillips, Chairman

Date: Nov. 16, 2011



Norma Nichols, Assigned staff