



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
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Rowlett, TX 75030-0099  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6109 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

Tuesday, September 20, 2011

5:15 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 5:17 p.m.

**CONVENE INTO EXECUTIVE SESSION**

Convened into Executive Session at 5:17 p.m.

**2. EXECUTIVE SESSION (5:15 P.M.)**

- 2A.** The City Council shall convene into closed Executive Session under §551.074 (Personnel) and §551.071 (Legal Consultation with City Attorney), TEXAS GOVERNMENT CODE, to seek legal advice and consider the retirement of the City Secretary and processes and procedures for recruitment to fill vacant position. (15 minutes)

**A motion was made by Mayor Pro Tem Phillips, seconded by Deputy Mayor Pro Tem Kilgore, to accept the resignation of the City Secretary and authorize the Mayor to execute any documents that may be required. The motion carried by the following vote:**

**Ayes: 7 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

- 2B. The City Council shall convene into closed Executive Session pursuant to TEXAS GOVERNMENT CODE, §551.071 (Legal Consultation), to seek legal advice from the City Attorney regarding directorships on Municipal Management Districts. (15 minutes)

This item followed Item 3B.

No action followed this item.

### **RECONVENE INTO OPEN SESSION**

Reconvened into open session at 6:08 p.m. following Item 2A.

### **3. WORK SESSION ITEMS (5:45 P.M.)**

- 3A. Discuss Council appointments as liaisons to the boards and commission and regional appointments. (15 minutes)

Members of Council discussed which members will be liaisons to the different boards, commissions and regional appointments.

The appointments are as follows:

Mayor Gottel

- Golf Advisory Board liaison
- Dallas Morning News NeighborsGo Columnist
- Regional Transportation Council
- Metroplex Mayors Association
- Rowlett Council Finance and Audit Committee
- Dallas Regional Mobility Coalition

Mayor Pro Tem Phillips

- Planning and Zoning Commission liaison
- Tax-Increment Finance District Board
- Rockwall County Emergency Management Services
- Rowlett Council Finance and Audit Committee

Deputy Mayor Pro Tem Kilgore

- Board of Adjustment liaison
- Tax-Increment Finance District Board

Councilmember Davis

- Senior Advisory Board liaison
- Tax-Increment Finance District Board
- Traffic and Safety Advisory Commission liaison
- Rowlett Council Finance and Audit Committee

Councilmember Pankratz

- Animal Shelter Advisory Board liaison
- Arts & Humanities Commission liaison
- Dallas Regional Chamber

Councilmember Miller

- Economic Development Advisory Board
- Parks and Recreation Advisory Board liaison

Councilmember Gallops

- Library Advisory Board liaison
- Rowlett Citizen Corps Council Board

Item 3C followed this item.

3B. Discussion of Industrial Overlay and Corresponding Development Code Revisions. (30 minutes)

This item was discussed following Individual Consideration.

Staff gave a brief history of this item. Spoke concerning applicable standards for a potential zoning overlay for the Boyd Boulevard, Grisham Drive and Gordon Smith Drive area; and modifying standards for all industrially zoned property in the City, which contains a zoning designation of M1 or M2.

A member of Council asked if there were other M1 or M2 locations within the City.

Staff stated for character of the area, there are possibly one or two other parcels within the City. Stated the goal of the overlay is to make properties in the Boyd, Grisham and Gordon Smith area better with regards to conformity than they are currently. By applying special provisions to the industrial developments on Boyd, Grisham and Gordon Smith these properties will be substantially conforming. Spoke concerning Building Standards and various regulations including: Masonry, Parking, Use, and Landscaping.

A member of Council spoke regarding allowable materials for the masonry requirements; spoke concerning the structures on State Highway 66 (SH66).

Staff spoke about possibly rescinding PD 3-20-84C and PD 7-19-79C.

City Council provided staff direction to proceed with the following:

- Prepare an overlay zoning district for the industrial properties generally located in the Boyd/Grisham/Gordon Smith region. Additional consideration as it pertains to landscaping and architectural standards should be made for those parcels/frontages directly adjacent to SH66/Lakeview Parkway.
- Prepare modifications to the current regulations for the M1 and M2 zoning districts within the City. These modifications should primarily address architectural standards, landscaping, parking, setbacks and other minor regulations.

**3C.** Joint Meeting with the Animal Shelter Advisory Board to present their recommendations in answering Council's charge. (50 minutes)

This item followed item 3A.

Staff spoke concerning the third-party assessment of the Animal Shelter. Stated the assessment found the Animal Services Staff to be experienced, competent, humane and relatively efficient. Stated the current team is comprised of dedicated veterans who possess a rare combination of enjoying caring for companion animals and caring for Rowlett citizens. Stated 12 commendations and strengths were identified.

In performing the assessment, Strategic Government Resources evaluated the following areas:

- Shelter Operations
- Field Operations
- Management and Related Issues

Stated 46 findings were identified with associated policy/procedure/facility enhancement recommendations. Of the 46 recommendations, staff has implemented 33, 7 will not be implemented and 6 are still being researched.

Board Chair spoke concerning the Board's findings regarding the Council's charge. Stated City Ordinances are in compliance with State law; the shelter follows "best practices" and will be implementing updated policies and procedures; and a "No Kill" shelter is impossible for the City to support at this time due to financial and space restraints.

Item 3E followed this item.

**3D.** Discuss Board and Commission Orientation – 2 part process. (20 minutes)

Item 3D followed Item 3E.

A member of Council stated the orientation will not only give the board and commission members an overview of what's going on in the City but also dictate their role in being on a board or commission.

Staff stated the orientation will include:

1. Part one would include a global orientation conducted by the Mayor, City Manager, and City Attorney in late October to educate the members on statutory requirements (i.e. open meetings act); rules of procedure; their role as a policy advisor as an appointed board or commissioner and how they represent the City in this capacity; succession planning for preparation to become future Mayor and/or Councilmember; and the state of the City.
2. Part two would include a specific orientation conducted by the staff liaison at the first meeting in November to explain the specific functions of their board or committee, the member's role, and the City's expectations as a board member; address how board members should respond to operational concerns; share organizational work plan objectives, if appropriate; and provide an opportunity for the members to discuss why they wanted to serve on that board and the venue for them to achieve their goals.

The goals of the orientation process are as follows:

- Promote opportunities facing the City of Rowlett with the opening of the President George Bush Turnpike and DART; how we are proactively managing our financial challenges; and the importance of their participation as we embrace our future; and
- Offer a process for succession planning on City Council for potential future Mayors and/or Councilmembers; and
- Ensure that each board member understands the intricacies of their role as a board member, their legal obligations, and procedural rules of order; and
- Ensure that each board member understands the agenda and how to promote ideas and issues for discussion, interact with staff and express operational concerns, and how they and their board fits within the scheme of municipal governance; and
- Outline how each board member may achieve their individual goal(s) as an appointed board member with the best opportunity to be successful.

- 3E. Discuss amending the Master Fee Schedule for rate and fee changes to the Building and Building Regulations, Parks and Recreation, Solid Waste and Utilities sections of the Master Fee Schedule. (15 minutes)

This item followed Item 3C.

Staff spoke concerning the proposed changes to the Master Fee Schedule. Spoke concerning the way building fees are calculated with the City and with the City's third party inspection services provider, Bureau Veritas of North America (BVNA). Staff recommended lowering the residential permitting fee and increasing the commercial permitting fee to match the BVNA's fees plus a 10% administrative charge that is consistent with onsite responsibilities.

Item 3D followed Item 3E.

#### 4. DISCUSS CONSENT AGENDA ITEMS

Items 7G was removed from the Consent Agenda to be individually considered.

### **CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)**

Convened into the Council Chambers at 7:42 p.m.

### **INVOCATION**

The invocation was led by Pastor Shane Pruitt, Connection Community Church.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Pro Tem Phillips.

### **TEXAS PLEDGE OF ALLEGIANCE**

The Texas Pledge of Allegiance was led by Deputy Mayor Pro Tem Kilgore.

## **5. PRESENTATIONS AND PROCLAMATIONS**

### **5A. Proclamation recognizing the month of September as National Preparedness Month.**

Councilmember Gallops presented Chief Harris and Whitney Laning with a proclamation recognizing the month of September as National Preparedness Month.

### **5B. Hear presentation of the Monthly Financial report for the period ending July 31, 2011.**

Staff presented the Monthly Financial Report for the period ending July 31, 2011.

### **5C. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.**

Members of Council and Management gave a brief update to the Council on the various activities in the City including the retirement of the City Secretary; the While You Wait Program for afterschool activities for middle school students is held at Herfurth Park; the September 22<sup>nd</sup> DART Blue Line Construction Update Meeting will be held at City Hall; the September 23<sup>rd</sup> movie showing will be this year's final movie of the Movies on Main series; the September 24<sup>th</sup> Low Cost Vaccination Clinic will be held at the Animal Shelter begin at 12:30 p.m.; the month of

September is Library Card Sign-up Month; contact the Rowlett Library for information regarding the GED and ESL Programs; the October 22<sup>nd</sup> Halloween Spooktacular will begin at 2:00 p.m.; the City Manager's Book Club is held the third Thursday of each month; the September 29<sup>th</sup> Toler Road Meeting will be held at City Hall; and please register for the October 4<sup>th</sup> is National Night Out Event.

**6. CITIZENS' INPUT**

1. Harry Aston, 4810 Firewheel Drive, Garland – Spoke concerning zoning issues.
2. Mike Lancaster, 9916 Dalrock Road, Rowlett – Spoke concerning Realize Rowlett 2020.
3. Larry Glick, 3010 Weems Way, Rowlett – Spoke concerning Realize Rowlett 2020.
4. Stanley Pollard, 3110 Sycamore Street, Rowlett – Spoke concerning Realize Rowlett 2020.
5. Dennis Barrilleaux, 5518 Miller Heights Drive, Rowlett – Spoke concerning Realize Rowlett 2020.
6. Cindy Rushing, 6305 Joel Court, Rowlett – Spoke concerning the history of Rowlett and spoke concerning Toler Road.

**7. CONSENT AGENDA**

Items 7F and 7G were removed from the Consent Agenda to be individually considered.

City Secretary read the items into the record.

- 7A.** Consider approving minutes from the August 11, 2011 City Council Budget Work Session, the September 6, 2011 City Council Regular Meeting and the September 7, 2011 City Council Special Work Session Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider a resolution amending the Master Fee Schedule for rate and fee changes to the Building and Building Regulations, Parks and Recreation, Solid Waste and Utilities sections of the Master Fee Schedule.

**This item was approved as RES-133-11 on the Consent Agenda.**

- 7C.** Consider action to adopt an ordinance adopting and enacting Supplement Number 11, Volume I and Volume II, dated August 2011, to the Code of Ordinances.

**This item was approved as ORD-021-11 on the Consent Agenda.**

- 7D. Consider action approving a resolution authorizing the City Manager to enter into a two year Interlocal Agreement with the City of Garland for Public Health Services for FY 2012 and FY 2013.

**This item was approved as RES-134-11 on the Consent Agenda.**

- 7E. Consider action approving a resolution authorizing the City Manager to enter into an Interlocal Agreement with Dallas County for Household Hazardous Waste for FY 2012.

**This item was approved as RES-135-11 on the Consent Agenda.**

- 7F. Consider an ordinance approving the Realize Rowlett 2020 Vision Plan, which will serve as an amendment to the City's Comprehensive Plan.

This item was removed from the Consent Agenda to be individually considered. This item followed Item 7G.

Mayor Gottel read the item into the record.

Staff gave a presentation regarding this item. Stated the concept of the plan is not zoning but it gives tools to implement zoning. Stated the plan is a vision; therefore, additional studies will be conducted as the plan progresses.

Mark Bowers, the HOK representative, gave a brief presentation including the history of past comprehensive plans and the citizen involvement in the process. Stated the single-family residential type will still be the dominant residential type in Rowlett. Stated the intent of the plan is to have a vision to move forward.

A member of Council commented concerning this plan. Spoke concerning the previous comments that were made during the public hearings, the step that were taken to communicate the plan to the citizens, and the vision of the plan.

**A motion was made by Mayor Pro Tem Phillips, seconded by Deputy Mayor Pro Tem Kilgore, to approve the item as read with the modification that "all of the density numbers specified in the plan be noted to reflect the Trade Area and not the City of Rowlett". This item was adopted as ORD-022-11. The motion carried by the following vote:**

**Ayes: 7 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

**7G.** Consider action to approve a resolution approving a service rate adjustment of 2.47% to the IESI Corporation solid waste collection contract.

This item was removed from the Consent Agenda to be individually considered. This item followed the Consent Agenda items.

Mayor Gottel read the item into the record.

Staff gave a brief presentation regarding this item. Spoke concerning the request from IESI to seek a service rate adjustment.

**A motion was made by Mayor Pro Tem Phillips, seconded by Deputy Mayor Pro Tem Kilgore, to approve the item as read. This item was adopted as RES-136-11. The motion carried by the following vote:**

**Ayes: 6 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz and Councilmember Miller**

**Noes: 1 Councilmember Gallops**

**7H.** Consider action to adopt a resolution adopting the Rowlett Public Library's Strategic Plan.

**This item was approved as RES-137-11 on the Consent Agenda.**

**7I.** Consider action to approve a resolution authorizing Change Order #1 in the amount of three hundred twenty-five thousand dollars (\$325,000) to Tri-Con Services, Incorporated for additional concrete repair/replacement for streets and alleys and authorizing the Mayor to execute the necessary documents for said service.

**This item was approved as RES-138-11 on the Consent Agenda.**

**7J.** Consider approving the listing of additional appointments of Councilmembers for the remainder of 2011 and for the 2011-2012 Fiscal Year.

**This item was approved on the Consent Agenda.**

**7K.** Consider a resolution amending the Boards and Commissions Handbook for the City of Rowlett.

**This item was approved as RES-139-11 on the Consent Agenda.**

**Passed The Consent Agenda**

**A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Miller, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote:**

**Ayes: 7 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

**8A. Consider action to approve an ordinance approving and adopting the budget for FY 2011-2012.**

Mayor Gottel read the item into the record.

Staff gave a presentation regarding this item. Spoke regarding two modifications to the budget.

**A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Davis, to approve the item as read. This item was adopted as ORD-023-11. The motion carried by the following vote:**

**Ayes: 7 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

**8B. Consider an ordinance approving and adopting the proposed ad valorem tax rate of \$0.747173 per \$100 of taxable value for FY 2011-2012.**

Mayor Gottel read the item into the record.

**A motion was made by Mayor Pro Tem Phillips, seconded by Councilmember Davis, to adopt the proposed ad valorem tax rate of \$0.747173 per \$100 of taxable value for FY 2011-2012. This item was adopted as ORD-024-11. The motion carried by the following vote:**

**Ayes: 7 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

**8C. Conduct a public hearing and consider the recommendation of the Planning and Zoning Commission to rescind Special Use Permit Ordinance Number 3-5-96B to reinstate the base**

zoning of C-2 (General Commercial/Retail) on property located at 4501 Lakeview Parkway, Rowlett, Texas.

Mayor Gottel read the item into the record.

Staff gave a brief history of this item.

The public hearing opened and closed at 9:15 p.m. with no one speaking.

**A motion was made by Deputy Mayor Pro Tem Kilgore, seconded by Councilmember Gallops, to approve the item as read. This item was adopted as ORD-025-11. The motion carried by the following vote:**

**Ayes: 7 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

- 8D. Consider action to approve a resolution appointing a Councilmember to serve on the Board of Directors for the Rockwall Emergency Services Corporation.

Mayor Gottel read the item into the record.

Council appointed Mayor Pro Tem Phillips to serve on the Board of Directors for the Rockwall Emergency Services Corporation.

**A motion was made by Councilmember Davis, seconded by Councilmember Miller, to approve the item as read. This item was adopted as RES-140-11. The motion carried by the following vote:**

**Ayes: 7 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

- 8E. Consider appointments to all of the various boards and commissions.

Mayor Gottel read the item into the record.

Council commented on the talents of the applicants and the new process to appoint to the boards and commissions.

The following were appointed to the various boards and commission:

Animal Shelter Advisory Board

Four (4) regular member positions and two (2) alternate member positions are available to be filled for the Animal Shelter Advisory Board.

The Regular member appointees for the Animal Shelter Advisory Board are:

Dr. Lori McKelroy, Licensed Veterinarian  
Nancy Petty, Member 5  
Mollie McCollom-Miles, Member 6  
Tim Pace, Member 7

The Alternate member appointees for the Animal Shelter Advisory Board are:

Dawna Carbabajal, Alternate 1  
Gail Fischer, Alternate 2

Arts & Humanities Commission

Four (4) regular member positions and two (2) alternate member positions are available to be filled for the Arts & Humanities Commission.

The Regular member appointees for the Arts & Humanities Commission are:

Veena Valiaveedu, Member 1  
Mary Drayer, Member 3  
Jerry Hickman, Member 5  
Laqueata Brown, Member 7

The Alternate member appointees for the Arts & Humanities Commission are:

Cassie Wilson, Alternate 1  
Open, Alternate 2

Board of Adjustment

Three (3) regular member positions and five (5) alternate member positions are available to be filled for the Board of Adjustment.

The Regular member appointees for the Board of Adjustment are:

Charles Lee, Member 3  
Chris Cigainero, Member 4  
Juan Vasquez, Member 5

The Alternate member appointees for the Board of Adjustment are:

Edra Brashear, Alternate 1  
Will Delaney, Alternate 2  
Jarvis Morgan, Alternate 3  
Kim Emigh, Alternate 4  
Robert Kittrell, Alternate 5

Economic Development Advisory Board

One (1) regular member position is available to be filled for the Economic Development Advisory Board.

The Regular member appointee for the Economic Development Advisory Board is:

Mayor Pro Tem Phillips, Mayor appointee  
Councilmember Miller, Council appointee  
Tammy Dana-Bashian, Member 4

Golf Advisory Board

Three (3) regular member positions and three (3) alternate member positions are available to be filled for the Golf Advisory Board.

The Regular member appointees for the Golf Advisory Board are:

Lawrence Glick, Member 1  
Brad Marshall, Member 2  
Vincent Leal, Member 3

The Alternate member appointees for the Golf Advisory Board are:

Mark Garcia, Alternate 1  
Barbara Holst, Alternate 2  
Eric Hatch, Alternate 3

Library Advisory Board

Two (2) regular member positions and three (3) alternate member positions are available to be filled for the Library Advisory Board.

The Regular member appointees for the Library Advisory Board are:

Ginny Thomas, Member 1  
Bill Schwab, Member 5

The Alternate member appointees for the Library Advisory Board are:

Deborah Smith, Alternate 1  
Tana Daniels, Alternate 2  
John Pritchard, Alternate 3

Parks and Recreation Advisory Board

Six (6) regular member positions, three (3) alternate member positions and one (1) junior member position are available to be filled for the Parks and Recreation Advisory Board.

The Regular member appointees for the Parks and Recreation Advisory Board are:

Rhetta Bowers, Member 2  
Brownie Sherrill, Member 3  
Mike DeLatte, Member 4  
Debby Bobbitt, Member 6

John Macatee, Member 8  
Lonnie Cornwell, Member 9

The Alternate member appointees for the Parks and Recreation Advisory Board are:

Tien Nguyen, Alternate 1  
Rick Helfers, Alternate 2  
Paul Swearingen, Alternate 3

The Junior member appointee for the Parks and Recreation Advisory Board is:

Madeleine Palma

#### Planning and Zoning Commission

Three (3) regular member positions and three (3) alternate member positions are available to be filled for the Planning and Zoning Commission.

The Regular member appointees for the Planning and Zoning Commission are:

Joe Charles, Member 2  
Rick Sheffield, Member 4  
Rosalind Jeffers, Member 6

The Alternate member appointees for the Planning and Zoning Commission are:

Jonas Tune, Alternate 1  
Ronald Meyer, Alternate 2  
Sharon Starks, Alternate 3

#### Senior Advisory Board

Three (3) regular member positions and three (3) alternate member positions are available to be filled for the Senior Advisory Board.

The Regular member appointees for the Senior Advisory Board are:

Jerry Grossie, Member 3  
Della Vickers, Member 5  
Pamela Bell, Member 7

The Alternate member appointees for the Senior Advisory Board are:

Susan Bell, Alternate 1  
Guadalupe Christensen, Alternate 2  
Jerry Daniels, Alternate 3

#### Tax-Increment Financing District Board

Two (2) regular member positions are available to be filled for the Tax-Increment Financing District Board.

The Regular member appointees for the Tax-Increment Financing District Board are:

Mayor Pro Tem Doug Phillips

Councilmember Donna Davis

Traffic and Safety Advisory Commission

Three (3) regular member positions and two (2) alternate member positions are available to be filled for the Traffic and Safety Advisory Commission.

The Regular member appointees for the Traffic and Safety Advisory Commission are:

James Moseley, Member 2

Mona Birdwill, Member 4

William Barber, Member 6

The Alternate member appointees for the Traffic and Safety Advisory Commission are:

Carole Dodd, Alternate 1

Michael Rassmusen, Alternate 2

**A motion was made by Councilmember Davis, seconded by Mayor Pro Tem Phillips, to approve the slate of appointments as read. The motion carried by the following vote:**

**Ayes: 7 Mayor Gottel, Mayor Pro Tem Phillips, Deputy Mayor Pro Tem Kilgore, Councilmember Davis, Councilmember Pankratz, Councilmember Miller and Councilmember Gallops**

Following Item 8E, the Council reconvened (9:32 p.m.) into the Work Session to discuss Item 3B.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

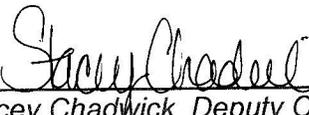
An action followed Item 2A; please see that portion of the minutes for the motion.

No action followed Item 2B.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 10:55 p.m.

  
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Todd W. Gottel, Mayor

  
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Stacey Chadwick, Deputy City Secretary

Date Approved: October 4, 2011