



City of Rowlett
Meeting Minutes
City Council

4000 Main Street
P.O. Box 99
Rowlett, TX 75030-0099
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6109 or write PO Box 99, Rowlett, Texas, 75030-0099, at least 48 hours in advance of the meeting.

Tuesday, July 19, 2011

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Councilmember Davis, Councilmember Pankratz, Councilmember Kilgore and Councilmember Gallops

Absent: Councilmember Phillips

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

CONVENE INTO EXECUTIVE SESSION (5:30 P.M.)

Convened into Executive Session at 5:30 p.m.

2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, §551.071 (Consultation with Attorney) and §551.072 (Real Property) to seek legal advice and to deliberate on right-of-way acquisition of land located at or around Merritt Road. (15 minutes)

RECONVENE INTO OPEN SESSION

Convened into open session at 5:38 p.m.

3. WORK SESSION ITEMS (5:45 P.M.)

3A. Discuss amending the budget for the Innovations & Bridge Fund. (20 minutes)

Staff gave a presentation regarding this item. Stated in September 2010, the City Council asked to revisit the fund issue after six months so that staff could monitor the economy and see how the revenues were coming in before committing additional funds. Stated in some cases, funds have been reallocated where projects came in under what was budgeted. Staff showed photos of parks bleacher, fences and equipment in disrepair.

It was mentioned that the fencing shown in the parks photos are out of compliance with the City's Code of Ordinances.

Staff went over the proposed recommended projects.

A member of Council voiced concern with the difficulties in reading the staff report and attachment.

Consensus reached to move forward with the project listing with the exception of the installation of a motorized gym divider curtain in Gym A.

3B. Discuss proposed changes to the landscaping portion of the Rowlett Development Code. (20 minutes)

Staff gave a presentation regarding this item. Spoke concerning the composition of plant material, the widths of landscape buffer width and the administration and oversight of Alternative Landscape Plans.

A member of Council spoke concerning the City's green space and the removal of berms, shrubs or trees, from the compatibility buffer; the changing of the row buffer footage; and masonry walls.

Regarding the compatibility buffer, consensus was reached by the Council to keep the compatibility buffer, to remove the berm, to keep the requirements for trees, bushes, shrubs and staggered row bushes, and opaque screens will be allowed.

Regarding the row buffer, consensus was reached by the Council to change the Thoroughfare Classification Type C or lower thoroughfare classification from 10 feet to 15 feet.

Regarding the incompatibility buffer, consensus was reached by the Council to have additional standards for masonry walls to include landscaping along public rights-of-way. Spoke concerning changes to the alternate landscape plan making landscaping mandatory around masonry walls in single-family residential developments. Staff will bring back changes to allow the Council to have the authority to give final authorization on alternate landscape plans over a specific size.

3C. Discuss FY 2011-12 Employee Benefit Renewal Projections. (30 minutes)

Staff spoke concerning this item. Spoke regarding plan changes and renewal projections. Spoke regarding the new supplemental plan (GAP Plan) that will help employees meet their deductible and co-insurance limits. Stated when the GAP Plan is used wisely, it will benefit the employees.

A member of Council questioned staff regarding the City's Stop Loss Policy.

Staff stated employees have 12-months to turn in claims that would apply to the Stop Loss Policy.

4. DISCUSS CONSENT AGENDA ITEMS

Item 7C was removed from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convened into the Council Chambers at 7:30 p.m.

INVOCATION

The invocation was led by Councilmember Gallops.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Pankratz.

TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by Councilmember Kilgore.

5. PRESENTATIONS AND PROCLAMATIONS

5A. Hear presentation of the Monthly Financial Report for the period ending May 31, 2011.

Staff gave a brief presentation of the Monthly Financial Report for the period ending May 31, 2011.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interests.

Members of Council and Management gave a brief update to the Council on the various activities in the City including the results of the July 16th Special Election; the July 12th City of Sachse Annual Mayoral Luncheon; the July 18th Realize Rowlett 2020 meeting; the July 30th Low-Cost Vaccination Clinic will be held at the Rowlett Animal Shelter beginning at 12:30 p.m.; the July 20th Rowlett Road Phase II Construction Meeting will be held at the Rowlett Community Centre beginning at 7:00 p.m.; the July 28th 2nd Annual Volunteer Fair will be held at the Rowlett Community Centre beginning at 7:00 p.m.; the Summer Reading Program at the Rowlett Library ends on July 30th; and overnight construction will occur, through mid-August, for the laying of concrete for the President George Bush Turnpike in Section 31 (between Main Street and Lake Ray Hubbard).

6. CITIZENS' INPUT

1. Dennis Smith, 4302 Toler Road, Rowlett – Spoke concerning the Toler Road Extension to the President George Bush Turnpike.
2. Mayilon Teter, 4506 Toler Road, Rowlett – Spoke concerning the Toler Road Extension to the President George Bush Turnpike.

7. CONSENT AGENDA

Item 7C was removed from the Consent Agenda to be considered individually.

City Secretary read the items into the record.

- 7A.** Consider approving minutes from the June 9, 2011 City Council Joint Meeting and the July 5, 2011 City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider a resolution authorizing condemnation proceedings for property described as 0.834 acres of permanent right of way (ROW) and 183 square feet of permanent drainage easement (PDE) situated in the James M. Hamilton Survey, Abstract Number 554, Dallas County, Texas (Parcel 54).

This item was approved as RES-083-11 on the Consent Agenda.

- 7C.** Consider a resolution authorizing Task Authorization GA20 to the approved Professional Services Agreement with Grantham & Associates to provide level 4 S.U.E at six locations on the

Eastside Lift Station to Westside Lift Station 24-inch Force Main, engineering services to evaluate additional alternatives to inspect pipeline under the lake, evaluate various alternatives for replacement of the corroded sections identified in the TV inspection, and update the record drawings to reflect the actual vertical and horizontal location of the force main in the total amount of twenty-three thousand seven hundred seventy-seven dollars and zero cents (\$23,777.00); and, authorizing staff to execute additional task authorizations as necessary not to exceed fifteen thousand dollars and zero cents (\$15,000.00) for a total amount of thirty-eight thousand seven hundred seventy-seven dollars and zero cents (\$38,777.00).

This item was removed from the Consent Agenda to be considered individually.

City Secretary read the item into the record.

Staff gave a presentation regarding this item. Stated it is paramount to have the record drawings updated and correct.

Bruce Grantham, representative of Grantham & Associates, gave an overview of the history of the problems with the pipeline; the differences in the record drawings and the location of the actual main pipeline; and spoke regarding the rehabilitation of the system.

A motion was made by Councilmember Davis, seconded by Councilmember Gallops, to approve the item as read. This item was adopted as RES-084-11. The motion carried by the following vote:

Ayes: 5 – Mayor Gottel, Councilmember Davis, Councilmember Pankratz, Councilmember Kilgore and Councilmember Gallops

Absent: 1 – Councilmember Phillips

Passed The Consent Agenda

A motion was made by Councilmember Davis, seconded by Councilmember Kilgore, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote:

Ayes: 5 – Mayor Gottel, Councilmember Davis, Councilmember Pankratz, Councilmember Kilgore and Councilmember Gallops

Absent: 1 – Councilmember Phillips

8. ITEMS FOR INDIVIDUAL CONSIDERATION

8A. Consider and act on an ordinance amending the budget for the Innovations & Bridge Fund.

Mayor Gottel read the item into the record.

Staff gave a brief presentation regarding this item.

A member of Council stated a portion of the Fund was deferred on September 21, 2010 to ensure there would not be any unforeseen financial issues.

A motion was made by Councilmember Kilgore, seconded by Councilmember Davis, to approve the item as read with the following amendment: to delete the item Recreation - Install motorized gym divider curtain in Gym A in the amount of \$12,230. This item was adopted as ORD-016-11. The motion carried by the following vote:

Ayes: 5 – Mayor Gottel, Councilmember Davis, Councilmember Pankratz, Councilmember Kilgore and Councilmember Gallops

Absent: 1 – Councilmember Phillips

- 8B.** Consider and act on a resolution awarding a bid to Compuquick, Incorporated for the purchase of one hundred Nexlink desktop computers in the amount of seventy-eight thousand five hundred dollars (\$78,500) through the Interlocal Cooperative Purchasing Agreement with TIPS/TAPS (the Interlocal Purchasing System) which is sponsored by the Region VIII Education Service Center.

Mayor Gottel read the item into the record.

Staff gave a brief presentation regarding this item. Stated this item is a continuation of the Equipment Sustainability Plan.

A member of Council asked in reference to desktop computers, if possibly an iPad or a laptop would be more appropriate in some cases; asked about the higher expense of the computers; asked about Thin-Clients.

Staff stated the appropriate hardware will be installed where it is needed; stated this is to take care of the worst cases; staff clarified the expense for the computers includes the warranty costs and special images are installed in the computer to reduce custom installations; staff stated the Thin-Clients are in the future plans for the City.

A motion was made by Councilmember Kilgore, seconded by Councilmember Gallops, to approve the item as read. This item was adopted as RES-085-11. The motion carried by the following vote:

Ayes: 5 – Mayor Gottel, Councilmember Davis, Councilmember Pankratz, Councilmember Kilgore and Councilmember Gallops

Absent: 1 – Councilmember Phillips

- 8C. Consider and act on an ordinance approving text amendments to Section 77-504 (Landscaping and Screening) of the Rowlett Development Code.

Mayor Gottel read the item into the record.

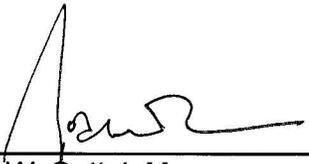
This item was tabled to be brought back to Council at a future date.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

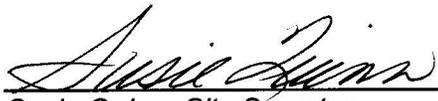
No action followed the Executive Session item.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:25 p.m.



Todd W. Gottel, Mayor



Susie Quinn, City Secretary

Date Approved: August 2, 2011