



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, May 11th, 2011
7:00 p.m.

Rowlett Community Centre
5300 Main Street, * Rowlett, Texas 75088
Room D

PRESENT: Wayne Baxter, Lonnie Cornwell, Ken Romaine, Ronald Miller, Matt Grubisich, Jack Rinz, Gabriel Palma, Dr. Sharon Starks, Rhetta Bowers, John Macatee

ABSENT: Debby Bobbitt

STAFF: Jermel Stevenson, Director of Parks & Recreation, Sebrina Smith, Senior Administrative Assistant for Parks & Recreation

1. The Chairman called the meeting to order at 7:02 p.m.
2. A quorum was present.
3. Sustainability survey presented to the Parks Advisory Board by Brian Funderburk.
4. Lonnie motioned to approve minutes with corrections from April 13th, 2011 meeting. Sharon Starks seconded motion, 7-0 approval.
5. Wayne suggested Matt G. give him a call next week to set time for meeting on the water mitigation project.
6. Jermel presented a Power Point presentation to the board asking for help and guidance on a plan to change fee schedule for membership at the Community Centre.
 - a. Several board members requested Jermel give a factual presentation for services provided to the Rowlett seniors including their membership rates, ages of those using our facility, and the services provided for the discounted rate.
7. Update on ELC: Lonnie Cornwell read a letter addressed to City Council to the Parks Advisory Board. Lonnie asked the board for their signatures on the letter giving their endorsement of the ELC project.
8. Discussion of second entry to Community Park tabled.
9. The Parks Advisory Board meeting will be held at the Community Centre in June.
10. Jermel updated the Board with the monthly Director's Report.
 - a. On Tuesday, May 17th City Council will recognize our youth Parks Board member Gabriel Palma for his service to this board and his admission to West Point Academy.
 - b. The Paddle Creek Trail ribbon cutting ceremony was held on Tuesday, May 10th. The trail is no officially a part of the Texas Parks and Wildlife paddling trail system.
 - c. The Community Centre hosted the Monthly Senior Potluck luncheon. In partnership with the Mansion of Rockwall the guests were treated to lasagna with all the sides. The Mansions



provided the lunch to show their appreciation to be a part of the Senior Health Fair held on April 5th, 2011. The luncheon had over 25 guests.

- d. On Thursday, April 14th the department held a public input design meeting for Katy Railroad Park. There were 25 residents in attendance. Schrikel, Rollins and Associates captured their input on the design.
 - e. The "While You Wait" out of school program began on Monday, April 4th. This drop in, outdoor program is held on Mondays and Wednesday at 3:30 pm at Herfurth Park and will continue until school is out.
 - f. The Easter puppalooza was a great success! The event was 100% cost recovery with 96 dog participants paid. The event evaluations that we received back were all very positive. The people in our community LOVE their dogs. Participants also made comments that they were thrilled that we created an event for their dogs and many expressed a desire for Rowlett to build a dog park.
 - g. The Eggstraordinary Egg Hunt was a huge success with approximately 1,500-2,000 participants. Our partners for the event included the Downtown Rowlett Association, Wal-Mart, Home Depot, Boy Scouts, Jordan's Plant Farm and CERT.
 - h. The department has started the design and master planning process of Scenic Point Park. A request for qualifications is being advertised in the local newspapers for firms interested in the process.
 - i. The department is partnering with Las Obras and Lakepointe Medical Center to offer the Play Day and Come Out and Play summer programs. Play Day is a requirement of our Playful City USA designation and will be held Saturday, July 30th at Community Park. This year's program will have a focus on family nutrition and physical fitness. Come Out and Play is a themed summer program offered at Springfield Park during the month of July.
11. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a. Wet Zone opens on Saturday, May 21st.
 - b. Touch-a-Truck is Saturday, May 28th from 10 am – 1 pm
 - c. Fireworks on Main is Sunday, July 3rd 6 pm – 10 pm
12. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
13. Lonnie Cornwell made motion to adjourn at 7:35 p.m. Ken Romaine seconded the motion and the vote was unanimous to adjourn.

Jermel Stevenson, Parks Director