



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, April 13th, 2011
7:00 p.m.

Rowlett Community Centre
5300 Main Street, * Rowlett, Texas 75088
Room D

PRESENT: Wayne Baxter, Lonnie Cornwell, Ken Romaine, Ronald Miller, Matt Grubisich, Jack Rinz, Gabriel Palma, Dr. Sharon Starks, Rhetta Bowers

ABSENT: Norman Tsao, Debby Bobbitt

VISITORS: Mike Lancaster, Nancy Lancaster, Bryan Buster, David Reed, Michelle Reed, Mike DeLatte, Mark Hampton

STAFF: Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant for Parks & Recreation

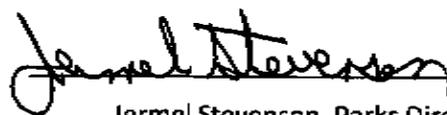
1. The Chairman called the meeting to order at 7:16 p.m.
2. A quorum was present.
3. Matt G. motioned to approve minutes from March 9th, 2011 meeting. Ken R. seconded motion, 5-0 approval.
4. Chair introduced our two new PAB members, Dr. Sharon Starks and Rhetta Bowers.
5. Chair introduced several representatives from our local Rowlett's Sports Associations and allowed each one to give a brief history of the affiliation with their organization with the city.
6. Water mitigation discussion tabled until next meeting in May.
7. Update on ELC:
 - a. Power point presentation given by Mr. and Mrs. Lancaster from Keep Rowlett Beautiful, sharing the future dreams and goals of the ELC. The presentation shared information about the structural layout of proposed property.
8. Jermel updated the Board with the monthly Director's Report.
 - a. Community Centre staff completed training to begin offering the Healthways Prime program at RCC. This will allow Healthways Prime to allow their patrons to use RCC facilities as part of their employer paid wellness program. The Community Centre will receive a stipend from Healthways for every Prime member visit to RCC.
 - b. Hydro-Mulch was sprayed at Kenwood Parks. It was a test spray and the grass seed was donated for the park landscaping.
 - c. Diversity Day was a huge success. There were over 15 countries represented this year with seven food vendors and over 600 attendees. All of the entertainers did an amazing job. The evaluations had great reviews and everyone was pleased.



- d. On Tuesday, April 5th, the Community Centre hosted the Senior Health Fair. This was the second year of the event and there were 150 participants.
 - e. On Saturday, April 9th, Community Park hosted Kid's Fish. There were 500 participants in attendance and the event went very well with the change in location.
 - f. The Katy Rail Road Park project is moving forward. A public input meeting on design is scheduled for Thursday, April 14th beginning at 7 pm. The meeting will be held at the Community Centre. A notification to residents is being sent out.
 - g. The Parks and Recreation Master Plan process continues to move forward. City staff met with UNT on Thursday, March 24th. Survey questions have been developed and several chapters of the plan are complete. UNT has recently experienced their own impact of budget reductions and organizational shifting and re-assignment. Those internal challenges have impacted the execution of the project. We expect to review the master plan with Council during the month of June.
 - h. The department has been in contact with two more Boy Scout Clubs this week to begin more volunteer projects in our parks system.
 - i. The department installed a new sign kiosk at Paddle Point Park for our paddle trail system.
 - j. Coyle House Updates:
 - i. We are waiting the outcome of a lead testing report.
 - ii. The Purchasing Division is processing purchase orders for the roof and the windows.
 - iii. Mr. D'Oliver, the City's project manager is working on quotes for the porch and painting.
9. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a. Eggstaordinary Egg Hunt, Saturday, April 16th 10:00 am – 12:00 pm, Downtown Rowlett.
 - b. Easter Pupp-apalooza, Sunday, April 17th, 2:00 pm – 4:00 pm, Pecan Grove Park.
 - c. Paddle Trail Opening Ceremony, Tuesday, May 10th, 1:00 pm, Paddle Point Park.
 - d. Touch a Truck, Saturday, May 28th, 10:00 am – 1:00 pm, Downtown Rowlett.
10. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
11. Lonnie Cornwell made motion to adjourn at 7:35 p.m. Ken Romaine seconded the motion and the vote was unanimous to adjourn.



Wayne Baxter, Chairman



Jermel Stevenson, Parks Director