

Official Minutes of the Rowlett Arts and Humanities Commission

Date: Monday, February 8, 2011

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by ^{Mary Drayer} Hugo Martinez at 6:33 p.m. and a quorum was present.
 - Members present: Mary Drayer, Jerry Barshop, Jerry Hickman, Veena Valiaveedu, Celia Barshop, Andrea Plumlee and Kris Kriofske.
 - Members absent: Hugo Martinez (excused) and Judy Mitzner.
 - Staff present: Brian Funderburk and Brenda Kennedy.
 - Visitors: Donna Davis, City Council Liaison.
- 2) Consider approving minutes of the regular meeting of January 10, 2011.
 - Motion made to accept minutes as written by Kris Kriofske; motion seconded by Andrea Plumlee; motion passed unanimously.
- 3) Review budget overview from prior month.
 - Members received budget overview, grants approved at January meeting have been issued; funds encumbered for Young Artists Exhibit (\$400.00).
- 4) Discuss and set budget for FY 2011 contests/projects (with the option to revisit the grants awarded at the January 2011 meeting to award additional funds if available).
 - Decided the Young Artists Exhibit will need additional funding (\$25 for 2D elementary award plus cost of 7 Best of Show ribbons). May need to move the City Council presentation from February 15 to March 1 meeting (will be decided Wednesday, February 9, 2011). Cost for judge \$100; Best of Show awards for 2D category: Elementary \$25; Middle school \$50 and High school \$75; Best of Show awards for 3D category: Elementary \$25; Middle school \$50 and High school \$75; and cost of ribbons (7 Best of Show).
 - Art in Education grants – tabled until March meeting.
 - Regional Writing contest – Andrea Plumlee volunteered to judge the entries; will need to purchase ribbons; decided to budget \$450 for contest. Entries will be due April 25, 2011; Andrea will have winner information to Brenda by May 20th and winners will be presented at the June 7, 2011 City Council meeting.
 - Photography contest - Cost for judge \$200 (will ask Cindy Serine to judge again this year); Best of Show award \$150; Three 1st place awards at \$75. Entries this year will require entries to be matted (as specified in rules). Mary will check local stores for mats and will provide information where mats can be purchased in contest rules. Mary will order eight Best of Show ribbons and three each for 1st, 2nd and 3rd places (seven Best of Show ribbons to be used for Young Artists Exhibit and cost will be added to that budget). Will publicize in July 2011; entries due on Saturday, September 10, 2011 and winners to be presented at the October 4, 2011 City Council meeting.
 - Grants - \$1,900 expended for this budget year.
 - Additional “stiffeners” for the display panels are needed. Prices range from \$8 to \$15, Brian will get with Brenda to decide what to order.
- 5) Discuss plans to keep Cultural Arts Center in City’s vision.
 - At the January meeting, City Council member Donna Davis suggested Commission attend “visioning” meetings to express their interest for a Cultural Arts Center in Rowlett.

- Brian will notify the Commission members when the meetings are scheduled.

6) Review standing committee assignments and update.

- Publicity: Celia Barshop. Mary Drayer and the library will forward Celia the contact information they use, Brian suggested Celia contact Donna Huerta, Communications/PIO manager for the City, to ask for publicity information.
- Writing and Photography contests: Mary Drayer, Jerry Barshop and Kris Kriofske.
- Young Artists Exhibit: Jerry Barshop and Jerry Hickman. Discussed scheduling art pickup on a week night instead of Saturday (meeting room is not always available on Saturdays). January is the best month to have exhibit, works better with school schedules.
- Summer Cultural Arts Series and Art in the Park – standing committee no longer needed.
- Westshore and More: Hugo Martinez and Mary Drayer. Brief description of event given, would combine music with events with maybe a formal event that would be associated only with Rowlett (i.e.: Addison's KaBoomTown); Celia Barshop is an event producer, and has questions regarding the event, will place on the March agenda for discussion.
- Cultural Arts Center: Hugo Martinez and Kris Kriofske. Kris would like for the Commission to submit the information he's given to the Commission to the City Council.
- Arts and Humanities newsletter and website: Hugo Martinez.
- Lakeshore Symphonic Winds: Hugo Martinez.
- Rowlett Community Chorale: Mary Drayer.

7) Update from standing committees:

- Writing Contest – per Mary a theme is not necessary for the writing contest.
- Photography Contest – theme for this year is "Playful City USA". Take in date for photos is Saturday, September 10, 2011 (meeting room has been reserved by Brenda) and pickup date is Saturday, October 15, 2011 (it was decided the meeting room would not be needed for the pickup day). Winners will be presented at the October 4, 2011 City Council meeting; winner information should be submitted to Brenda by Monday, September 19, 2011 in order to prepare City Council agenda item and to prepare check requests.
- Young Artists Exhibit – received 133 entries (did not receive entries for the elementary 3D division). After exhibit was judged, discovered two 6th grad elementary division entries should have been judged in the middle school division (students selected will receive an award). Will "re-judge" 2D elementary entries to select a Best of Show for this division.
- Arts in Education grant – will create a standing committee at March 2011 meeting.

10) Standing Reports.

- Update from the Lakeshore Symphonic Winds.
 - a) Lakeshore Symphonic Winds in its 10th year.
 - b) Concerts planned for Rowlett, Garland and Plano; will present combined Christmas concert with the Rowlett Community Chorale.
- Update from Rowlett Community Chorale.
 - a) Concerts planned in June 2011 at St. Mark's church in Plano and a combined Christmas concert with the Lakeshore Symphonic Winds.

11) Public Announcements.

- Kris will not be at the June, July and August meetings.

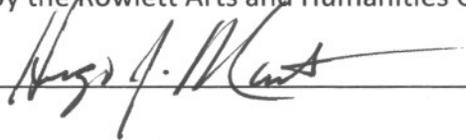
12) Future topics.

- Call to order
- Consider approving minutes from previous meeting
- Review budget overview of prior month
- Finalize FY 2011 budget for contests/projects
 - a) Discuss Westshore and More event
- Discuss plans to keep Cultural Art Center in City's vision
- Finalize standing committee assignments
 - Form Arts in Education committee
- Update on Standing Committees
 - a) Writing Contest
 - b) Photography Contest
 - c) Young Artists Exhibit
 - d) Art in Education grant
- Standing Reports:
 - a) Update from Lakeshore Symphonic Winds (Hugo Martinez)
 - b) Update from Rowlett Community Chorale (Mary Drayer)
- Public announcements
- Future topics

13) Meeting adjourned at 8:20 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature



Date

3/8/2011