



Parks and Recreation Advisory Board Meeting Minutes
Special Meeting
Wednesday, October 6th, 2010
7:00 p.m.

Rowlett Community Centre
5300 Main Street, * Rowlett, Texas 75088
Room D

PRESENT: Wayne Baxter, Lonnie Cornwell, Ronnie Miller, Norman Tsao, Debby Bobbitt, Norman Scown
ABSENT: Matt Grubisich, Sonja Sackor, Erica Moss
VISITORS: N/A
STAFF: Jermel Stevenson, Director of Parks & Recreation, Keshia Randle, Recreation Division Manager

1. The Chairman called the meeting to order at 7:08 p.m.
2. A quorum was present.
3. Jermel discussed with the Board that the City of Rowlett has been awarded a playground. A company named Forrester is sponsoring the playground structure.
 - a. Keshia Randle presented to the Board the application process and how we were chosen for this award.
 - b. Keshia explained the next steps in the project. Design day is going to be coming Thursday. Children from the community will come out and draw out on paper from their imaginations what they want in this playground. Within two weeks from this date of picking the playground the materials will be ordered.
 - c. Keshia presented the different stages and schedule.
 - d. Build date for the park is December 4th. It is a morning project. There will be 100 people from KaBoom and 200 volunteers from the community that will build the playground in one day.
 - e. Wayne shared with the Board PARDners responsibility and role in this project. Norman has done a lot of background work on this program.
 - f. Wayne shared that we will provide breakfast and lunch for all the workers. We are working to supply all the food without cost. Jermel and I had a meeting at the Chamber this morning.
 - g. Mayor Pro Tem Gattel is working with Oncor to help raise some of the \$7500.00 that we need for the park.
 - h. Planning committee is 12-15 community members to help recruit those from the Kenwood Heights community to be involved.
 - i. Wayne asked that the Board take an active part in this project and to serve on the committees. Youth Involvement Team, Construction Team, Food Serving Team, and Registration Team and the teams we need help with.



- j. Wayne stated to the Board that we have already received some donations of water.
 - k. Public relations co-chair will be Donna Huerta.
4. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
- a. Master plan public input meeting will held here Tuesday of next week being held at 6:30 pm.
5. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
6. Chair made motion to adjourn at 8:00 p.m. Ron Miller seconded the motion and the vote was unanimous to adjourn.

A handwritten signature in cursive script, appearing to read "Wayne Baxter".

Wayne Baxter, Vice Chairman

A handwritten signature in cursive script, appearing to read "Jermel Stevenson".

Jermel Stevenson, Parks Director