



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, August 11th, 2010
7:00 p.m.

Rowlett Community Centre
5300 Main Street, * Rowlett, Texas 75088
Room D

PRESENT: Lonnie Cornwell, Debby Bobbitt, Karen Scholz, Ronnie Miller, Erica Moss, Norman Tsao, Ken Romaine

ABSENT: Wayne Baxter, Sonja Sackor, Matt Grubisich, Gabriel Palma

VISITORS: Marc Kurbansade (Planning and Zoning), Erin Jones (Planning and Zoning), Jay Volk (Representative for Standard Pacific Homes), Dr. John Collins, Ph.D., Associate Professor, Recreation & Leisure Studies Program

STAFF: Jermel Stevenson, Director of Parks & Recreation; Sebrena Smith, Sr. Administrative Assistant

1. The Chairman called the meeting to order at 7:00 p.m.
2. A quorum was present.
3. Karen Scholz motioned to approve minutes from July 14th meeting, second by Ron Miller.
4. Karen Scholz and subcommittee gave update on the Judge Loveland Memorial.
 - a. The subcommittee will begin meeting together in September and will carry through until May of next year with all those involved taking everyone's input and suggestions into consideration.
 - b. Karen met with Jermel Stevenson and Keshia Randle before tonight's Parks Board Meeting and the discussions led to the fact that this is going to be a very lengthy process and we will give a progressive update periodically.
5. Jay Volk gave presentation where he presented a rough draft drawing showing the layout for proposed Hike and Bike Trail at Lakehill Addition.
 - a. Marc Kurbansade and Erin Jones attended in representation of Planning and Zoning to answer questions and to document the Boards highest concerns and questions. We want to know what you as the Parks Board would like for City Council to consider on this.
 - b. Lonnie stated to the Board that the position of the Parks Board is to listen to the proposal concerning only the Hike and Bike Trail inside Lakehill Addition.
 - c. Ron Miller voiced concerns and asked questions to Jay Volk concerning the HOA/Wetlands and the impending costs to the city and homeowners.
 - d. Erica asked about disclosure and advertising of the trail as to whether it will be marketed as an amenity to the development or will it be disclosed to the home buyers in the development that it is a public trail.



- e. Jermel encouraged the board to look at this as an opportunity to supply their recommendation on whether this will be a good amenity for the citizens of Rowlett.
 - f. Norman Tsao brought forth question concerning whether the Hike and Bike Trail will be tied into the Parks Master Plan and will the trail have lighting. Jay Volk stated that the final engineering plans are not final and adjustments can be made and issues can certainly be addressed.
 - g. Lonnie brought forth the concern that waiving park impact fees may affect other areas in the city.
 - h. Marc from planning and zoning explained that Standard Pacific is resubmitting their application again and the Planning and Zoning Dept. would like to have documented list from the Parks Board to take back to Council. List supplied below:
 1. Disclosure of public/private use for future liability issues.
 2. Parking (Do not allow the parking issues that are already here to grow into a bigger issue).
 3. Safety issues such as lighting, pedestrians, and vehicles.
 4. Park pro rata fees versus what the park trail costs. (What are we receiving?)
 - i. Jermel stated that the parking issues may be a system wide issue and needs to be evaluated.
 - j. Norman Scown brought forth Motion to move forward with the Hike & Bike Trail in consideration of issues numbered 1-4 and that they will be addressed. Second-Ken Romaine. 8-1, in favor.
6. Discussion concerning advertising on ball fields tabled until next meeting. Matt Grubisich couldn't be at the meeting tonight. Jermel commented on this briefly bringing into consideration the starting of the new fiscal year in October and also bringing this before Council to discuss the appropriate types of signage/advertising in our parks. The philosophical approach would be; is it okay for Budweiser to advertise in our parks? City needs to make a philosophical stand on this.
7. Lonnie gave update on ELC.
- a. PowerPoint presentation is ready to go.
 - b. ELC was mentioned by Keep Rowlett Beautiful during their yearly meeting with City Council. Mayor Harper commented about his interest in seeing GISD more involved with ELC.
 - c. Meeting is set with Larry Glick and we hope to give a more detailed and good news update at our next meeting.
8. Lonnie discussed water mitigation and Wayne Baxter's wishes to have a subcommittee formed for this issue. The contact for this will be Wayne Baxter. Norman Scown, Matt Grubisich, and Wayne Baxter will form this committee. The intent is to raise funds to expand parks.
9. Jermel gave a quick overview of the 2010-2011 Parks Advisory Board's goals.
- a. Jermel stated this is a rough draft of the Board's goals to help with growing the department and to keep us focused on where we are going in the next fiscal year.
10. Jermel discussed the Director's Report with the Board.
- a. City Council is currently reviewing the 2010-2011 proposed budgets. The Parks and Recreation budget was submitted with a \$14,000 reduction in operating costs and the elimination of the Recreation Coordinator position.



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 - b. Katy Park is progressing with a review team currently evaluating 13 firms that have placed bids to design Katy Park. This process is similar to the process for the Coyle House.
 - c. The Paddling Trail application to TPW has been approved and we are currently awaiting the next step in the process. Congratulations to all that contributed! We will keep the Board updated with the progression of the Inland Paddling Trails.
 - d. Jermel announced that we are now a Playful City USA City. We now have something to hold to and to help keep us on track.
 - e. Dr. Collins spoke with the Board giving an update of the Parks Master Plan and also requesting the Parks Board's help with the history of Parks and Recreation in Rowlett. Debby and Ron volunteered to help with this project.
11. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
 12. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
 13. Ron Miller made motion to adjourn at 9:17 p.m. Ken Romaine seconded the motion and the vote was unanimous to adjourn.



Lonnie Cornwell, Vice Chairman



Jermel Stevenson, Parks Director