



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
P.O. Box 99
Rowlett, TX 75030-0099
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6109 or write PO Box 99, Rowlett, Texas, 75030-0099, at least 48 hours in advance of the meeting.

Tuesday, July 20, 2010

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops

1. CALL TO ORDER

Mayor Harper called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION

Convened into Executive Session at 5:30p.m.

- 2A.** City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, §551.071 (Legal Consultation) and to consult with the City Attorney regarding potential ligation; Kenneth Mullins. (10 minutes)

3. WORK SESSION ITEMS (5:45 P.M.)

Convened into Work Session at 5:47 p.m.

- 3A.** Joint meeting with Keep Rowlett Beautiful. (10 minutes)

Mike Lancaster presented a brief presentation to the City Council. Spoke concerning the accomplishments of Keep Rowlett Beautiful including community service hours worked, the

home electronic recycling effort, Lake Ray Hubbard shoreline cleanup, received President's Circle recognition from Keep America Beautiful, applied for the Governor's Council Achievement Award and spoke regarding interests in grants.

Council requested that any conversations that involve the Environmental Learning Center should include the Garland Independent School District.

3B. Discuss appointment process for Associate Municipal Judge. (30 minutes)

Stated court procedures and processes will be reviewed by Councilmember Kilgore. Stated performance indicators and benchmarks will need to be incorporated into an updated job description for an Associate Municipal Judge.

Mayor Harper asked Councilmember Phillips and Councilmember Davis to be on an ad hoc committee with him to look at performance indicators. Stated the performance indicators would be expedited and brought back before the City Council for a consensus. This, in turn, would lead to an updated job description that will be used to accept Associate Municipal Judge applications.

Councilmember Kilgore stated a one-size fits all performance indicators will not work in this situation.

3C. Discussion on Sidewalk Safety Issue; Code Enforcement Plan; City Partnership 50%/50% on Cost. (20 minutes)

Staff gave an overview of the sidewalk safety issue. Stated the Code Enforcement division is the best suited department to notify citizens regarding sidewalk safety problems. Stated if the ordinance is adopted, code enforcement sweeps will begin in August in the Dalrock and Scenic area. Stated enforcing this is not to create a burden on the citizens but to correct hazards.

3D. Discussion on update of the Parks and Recreation Master Plan in partnership with the University of North Texas. (25 minutes)

Staff gave a brief overview of the Parks and Recreation Master Plan. Stated the Plan expired in January 2010; stated the current plan is missing a key element to the Parks Department which is recreation. Stated a partnership with the University of North Texas would be a great benefit for the City. Stated the project will have no cost for the City.

Dr. Jack Collins, professor at University of North Texas, stated although the university will spearhead the project, developing the Master Plan will be a joint effort; stated the Plan will establish priorities, provide direction for a five-year period, serves as a decision assistance

document, allows for consistency planning and enable Rowlett to compete for grant funding through the Texas Parks & Wildlife Department.

3E. Discussion regarding the proposed 2010 Master Thoroughfare Plan. (20 minutes)

Staff gave a brief overview of what a Master Thoroughfare Plan (MTP) is. Spoke concerning the three areas of concerns that were discussed during the May 4, 2010 City Council meeting including:

- concern was raised that if Chiesa Road was ever expanded to a 85 ft. ROW, as currently shown on the MTP, several existing home sites would be affected
- consider adding a collector street to the MTP to alleviate neighborhood concern about increased traffic flow due to people accessing Sunset Park through the existing residential streets
- A property owner in Rowlett raised the following concerns/suggestions:
 - Keep Vinson Road as a 4 to 6 lane, Divided, Class A / B+, Secondary Thoroughfare rather than the proposed 2 lane, Undivided, Class C, Collector Thoroughfare.
 - Continue Vinson Road to Highway 190 service road from Troy Road as planned by Dallas County, Sachse, Wylie, and Murphy.
 - Extend FM 552 across Lake Ray Hubbard to either Troy Road or Stonewall Road and continue to the Highway 190 service roads.

A member of Council voiced concern regarding the downgrading of Princeton Road. Stated Princeton Road will be the most direct route the east side of Rowlett to the Northshore District.

This item will be brought before Council on August 3, 2010.

4. DISCUSS CONSENT AGENDA ITEMS

No items were removed from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convene into the Council Chambers at 7:30 p.m.

5. INVOCATION

The invocation was led by Mayor Pro Tem Gottel.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Harper.

7. TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by Mayor Harper.

8. PRESENTATIONS AND PROCLAMATIONS

8A. Update from the Mayor: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest, and Items of Community Interests.

Mayor Harper gave a brief update to the Council on the various activities in the City including the City of Rowlett's 24th place ranking with *Money Magazine* for the "Best Small Cities" in the United States.

Mayor Pro Tem Gottel stated a celebration has been scheduled for August 7th from 6:00 p.m. – 9:00 p.m. on Main Street. All citizens are invited to join in the celebration.

Mayor Harper continued his update by congratulating the City for receiving the Gold Leadership Circle Award from the State Comptroller for transparency in government; spoke regarding the need for volunteers for Super Bowl XLV; spoke concerning the July 21st Chamber of Commerce Transportation Update presentation and spoke regarding the July 22nd Merritt Road Public Meeting with Freese & Nichols, Inc.

9. CITIZENS' INPUT

No one spoke during Citizens' Input.

10. CONSENT AGENDA

No items were removed from the Consent Agenda to be considered individually.

The City Secretary read the items into the record.

10A. Consider approving minutes from the July 6, 2010 Regular Council Meeting.

This item was approved on the Consent Agenda.

- 10B. Consider a resolution adopting a 457(f) deferred compensation plan to be administered by the ICMA Retirement Corporation.

This item was approved as RES-062-10 on the Consent Agenda.

- 10C. Consider an ordinance amending the Code of Ordinances by amending Division 4, Section 54-91 of Article II ("Streets And Rights-Of-Way") of Chapter 54 ("Environment") to change section 54-91, sentence two (2) to read: When a sidewalk, driveway, or appurtenance thereto is found to be defective, unsafe or hazardous, the City shall cause the owner of the abutting property to be notified to reconstruct or repair the same.

This item was approved as ORD-016-10 on the Consent Agenda.

- 10D. Consider a resolution approving a lease agreement for the operation of the Downtown Farmer's Market.

This item was approved as RES-063-10 on the Consent Agenda.

- 10E. Consider a resolution awarding a bid for the purchase of four patrol vehicles to Dallas Dodge Chrysler Jeep in the amount of one hundred and two thousand eight hundred sixty dollars (\$102,860) for the Police Department through the interlocal cooperative purchasing agreement with the Houston-Galveston Area Council (H-GAC).

This item was approved as RES-064-10 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Councilmember Phillips, seconded by Deputy Mayor Pro Tem Jackson, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried by the following vote:

Ayes: 7 – Mayor Harper, Mayor Pro Tem Gottel, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops

11. ITEMS FOR INDIVIDUAL CONSIDERATION

Mayor Harper read the item into the record.

- 11A. Conduct a public hearing and consider a resolution supporting participation in the Community Development Block Grant Program (CDBG) program, adopting the 2010 Annual Plan and authorize the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development.

A brief presentation was made by Jo Carroll DeStefano.

Mayor Harper opened and closed the public hearing at 7:49 p.m. with no one speaking.

A motion was made by Mayor Pro Tem Gottle, seconded by Councilmember Phillips, to approve the resolution as read. This item was approved as RES-065-10. The motion carried by the following vote:

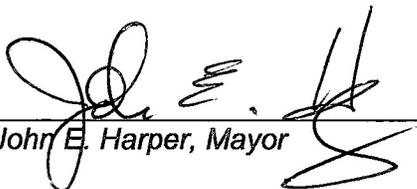
Ayes: 7 – Mayor Harper, Mayor Pro Tem Gottle, Deputy Mayor Pro Tem Jackson, Councilmember Phillips, Councilmember Davis, Councilmember Kilgore and Councilmember Gallops

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action following the Executive Session item.

12. **ADJOURNMENT**

Mayor Harper adjourned the meeting at 7:50 p.m.



John E. Harper, Mayor



Susie Quinn, City Secretary

Date Approved: August 3, 2010