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City of Rowlett
Special Work Session Minutes
City Council

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6109 or write PO Box 99, Rowlett, Texas, 75030-0099, at least 48 hours in advance of the meeting.

Tuesday, March 30, 2010 **6:00 P.M.** **Municipal Building – 4000 Main Street**

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: **Mayor Harper, Deputy Mayor Pro Tem Gottel, Councilmember Phillips, Councilmember Rushing, and Councilmember Kilgore**

Absent: **Mayor Pro Tem Maggiotto and Councilmember Jackson**

1. **CALL TO ORDER**

Mayor Harper called the meeting to order at 6:00 p.m.

2. **WORK SESSION ITEM**

2A. Discussion regarding budget for concrete section replacement and Cash CIP. (30 minutes)

Staff gave Council a very detailed presentation about the Cash CIP and the method of operation for the funding and spending of the Cash CIP. Two separate issues were identified, a reclassification of expenditures in 2008 resulting from the year-end closing analysis that moved expenditures from the impact fee fund where it had been correctly spent to the Cash CIP fund. The second issue occurred this year, that the remaining budget from 2009 was not correctly carried forward into 2010 for the same project. The issues have been resolved and currently the fund has $3.2 million of which $2.1 million is committed and $1.1 million are available in the fund. No funds were missing, the errors were human and all the funds have been audited by the outside auditor. Staff recommends returning to traditional budget basis which will remove the subjectivity which can lead to error. The February financial report will reflect the corrections. If consensus is reached, a bid can be issued to spend the $1.1 million in concrete work, section replacement only, to be approved at the April 20, 2010 Council meeting. Direction from Council was requested. Consensus was reached to move forward with the recommendations.

3. ADJOURNMENT

Mayor Harper adjourned the meeting at 6:20 p.m.

John Harper, Mayor

Stacey Chadwick, Deputy City Secretary

Date Approved: April 20, 2010